



Derry City & Strabane
District Council
Comhairle
Chathair Dhoire &
Cheantar an tSratha Báin
Derry Citty & Strabane
Districk Council

Peace



EUROPEAN UNION

Northern Ireland - Ireland

European Regional Development Fund

PEACE IV Programme 4.1
'Children and Young People Theme'

Invitation to quote for Youth Facilitation Services

Deadline for submission of Quotations:

2.00 pm on Thursday 24th May 2018

Invitation to quote to provide youth facilitation services to projects funded under the EU PEACE IV Programme

Thank you for your interest to quote for youth facilitation services to projects funded under the EU PEACE IV Programme (youth theme).

Under Objective 4 'Building Positive Relations at a local level and the Specific Objective 4.1 'Local Authority Action Plans,' of the PEACE IV Programme Derry City and Strabane District Council (Council) has secured funding for local Peace and Reconciliation work. The PEACE IV Programme is a European Union (EU) funded programme designed to support peace and reconciliation in Northern Ireland and the border region. The EU's PEACE IV Programme is managed by the Special EU Programmes Body (SEUPB).

A number of Council projects supported by the PEACE IV Programme fall under the theme of **Children and Young People** and the objective of this theme is:

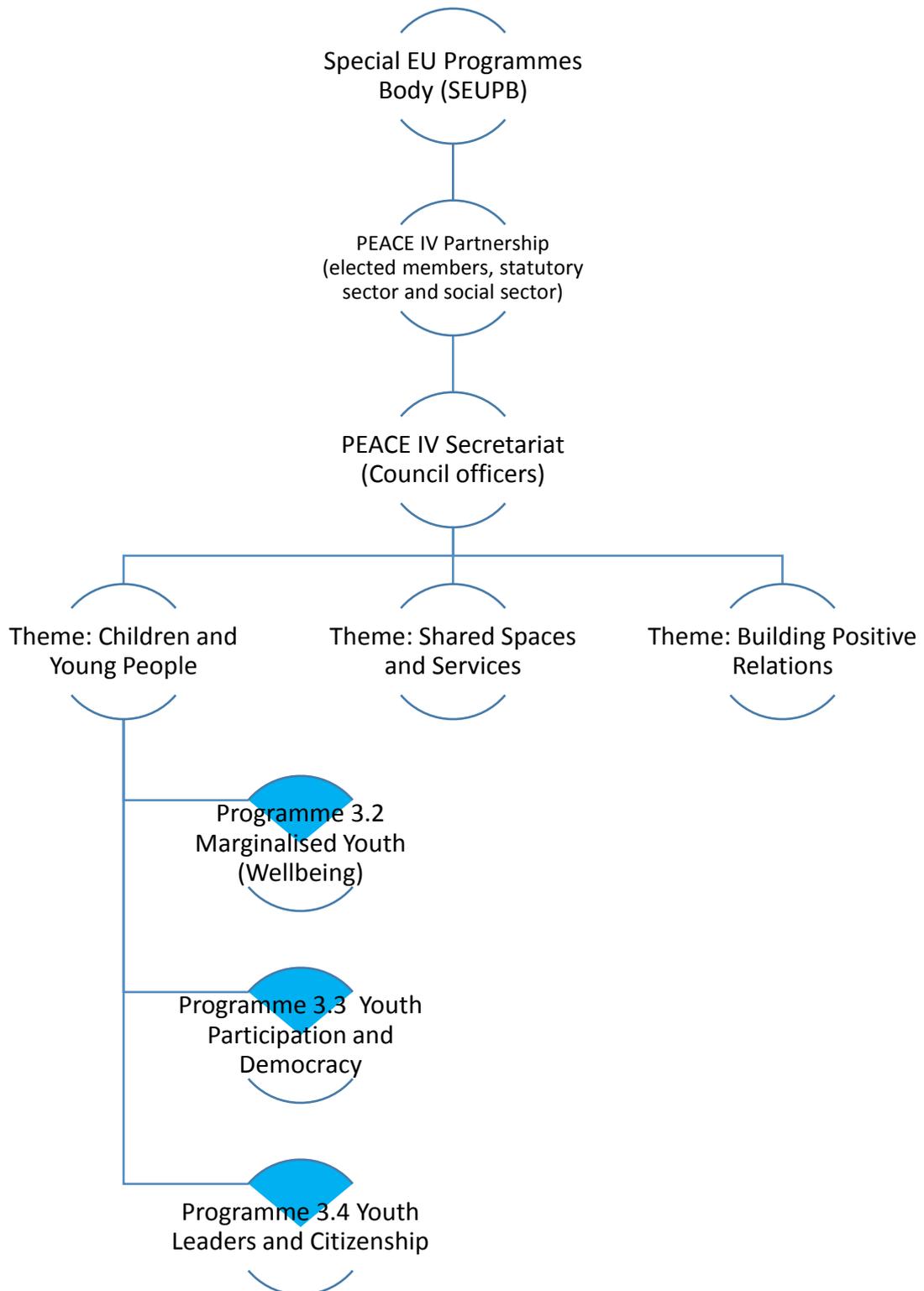
'Enhancing the capacity of children and young people to form positive and effective relationships with others from a different background and make a positive contribution to building a cohesive society. In particular, young people who are most disadvantaged and hardest to reach will benefit from the investment.'

The programmes seek to invest in children and young people to reach their potential and contribute to a cohesive society. They also aim to reduce community division, sectarianism and racism, and enhance reconciliation.

Council has commenced on the development and implementation of the projects, namely:

- **3.2 Marginalised Youth(Wellbeing)**
- **3.3 Youth Participation & Democracy**
- **3.4 Youth Leaders & Citizenship**

The diagram below shows the relationship between these projects (marked in blue) and the PEACE IV Programme.



Each of the projects require on-going engagement with young people and the organisations/projects that currently provide services to young people. The purpose of this engagement is to raise awareness of the PEACE IV Projects and to encourage young people to get involved and be active participants in the design and implementation of the projects. Some of young people who are targeted as part of these projects are considered to be ‘the

most marginalised' and face significant challenges to enable their engagement and participation.

Council is seeking to identify external support with the capability of using creative methods for youth participation. The creative methods will enable young people to explore and develop their ideas in a fun and inclusive way. This includes exploring areas such as equality, diversity and discrimination, exploring difficult or sensitive issues and challenging stereotypes. This would include but would not be exclusive to areas such as mental health and wellbeing.

The list below sets out the type of work Council expects to use. It is non-exhaustive.

Lot number	Area of expertise
Lot 1	Using arts and craft for youth participation
Lot 3	Using music/ music technology for youth participation
Lot 4	Using video/film for youth participation
Lot 5	Facilitation of sport/ physical activity/outdoor pursuits for youth participation
Lot 6	Using photography for youth participation
Lot 7	Facilitation of marketing and communications including digital for youth participation
Lot 8	Using cultural activities e.g. drama, arts, dance, performance for youth participation
Lot 9	To deliver personal, social development programs to young people including mental health awareness and education

Suppliers who pass stage one will be held on a list. There is no guarantee of volume or exclusivity of work. The list will remain active until 31st March 2019. The list may be extended by 6 months and a further 6 months, at the sole discretion of the client. (i.e. until 30th September 2019 or 31st March 2020).

Please note that in the event that you are required to work with children and young people unsupervised you will be required to show the results of an Access NI check.

To submit a quotation please complete and return the following:

- Stage 1 (technical capacity)
- Stage 2 (cost)

Stage 1 (technical capacity)

Please complete the following contact details for each Lot you apply for.

Name	
Address	
Email address	
Telephone number	
Lot number applied for	

Please complete the below for each Lot you apply for.

1. Do you confirm that you shall effect and maintain insurance necessary to cover your liabilities under any contract. This includes Public Liability (£5 million), Employer's Liability Insurance (£10 million) and Professional Indemnity Insurance where applicable.	Yes/No (For avoidance of doubt, selecting 'no' will disqualify your quotation.)
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<p>2. Company Experience</p> <p>Please supply a list of three similar contracts/work, carried out within the past three years.</p> <p>The similar contract/work could be how you have used your skill/ talent to deliver a session/programme which explores and develops the ideas of young people, which may include those who are marginalised.</p>	Pass/Fail
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SIMILAR CONTRACTS/WORK

Relevant Experience of Similar Contracts/work

Contract/work 1		
Title		
Project Value		
Start Date (mm/yy)		
Completion Date (mm/yy)		
Client		
Contact Details	Name:	
	Telephone:	
	Email:	
<p>Please use this text box to describe the project and to outline the performance outcomes achieved (max ½ A4)</p>		

Contract/work 2

Title		
Project Value		
Start Date (mm/yy)		
Completion Date (mm/yy)		
Client		
Contact Details	Name:	
	Telephone:	
	Email:	

Please use this text box to describe the project and to outline the performance outcomes achieved (max ½ A4)

Contract/work 3

Title		
Project Value		
Start Date (mm/yy)		
Completion Date (mm/yy)		
Client		
Contact Details	Name:	
	Telephone:	
	Email:	

Please use this text box to describe the project and to outline the performance outcomes achieved (max ½ A4)

Only bidders who pass stage 1 will be assessed at stage 2.

Stage 2 – Cost

All bidders must complete cost for each Lot applied to. Prices remain valid until at least 31st March 2019. The list may be extended by 6 months and a further 6 months, at the sole discretion of the client. (i.e. until 30th September 2019 or 31st March 2020).

Name of facilitator	Lot Number	Rate per hour, exclusive of VAT and inclusive of any expenses/ £ sterling

Council will use the list of successful bidders based on these priorities:

1. Lowest hourly rate
2. Availability

Clarifications and submitting of quotation

For clarification or further information please do not hesitate to contact Jacqueline Parkington on 02871253253.

Please forward your quotation by 2pm on Thursday 24th May 2018 to Jacqueline.parkington@derrystrabane.com or to:

Jacqueline Parkington
Derry City and Strabane District Council
98 Strand Road
Derry
BT48 7NN

Distribution of the Invitation to quote

Derry City & Strabane District Council welcomes further distribution of this invitation to quote to all interested parties.